



6 Minute Demo

Script

Before class starts, hit 'new event' and give it a clear title — the module name and date works well. Then, add it to a collection. Use collections to group your events so when you come back to revise, you aren't searching through a long list to find the right one.

If your lecturer has shared slides, add them to your event before class starts. Genio lets you post your slides alongside your notes, so as your lecturer moves through the deck, the audio recording, your notes and the right slides stay together.

Genio lets you choose how to record. In person in a lecture theatre, use the microphone setting. If you're joining online, use 'device audio' or 'device audio and microphone', depending on whether you're simply listening, or contributing to the class.

As you take notes during a recording, each one is timestamped, linking it to a moment in the audio as you go along. Each note you type will take you straight back to that point in the recording. Type your notes, use labels to keep track of your thoughts, or post the current slide you're on to remember what you were looking at.

Live captions let you read along while a lecture is being recorded. Your institution may have made live captions available to you — you'll know if you can see the CC button while you're recording. If you can, toggle them on as soon as you hit record and the text will appear as the lecturer speaks. If you don't see the option, your recording, notes and timestamps all work exactly the same.

A recorded lecture becomes more useful once the audio is in writing. Generate a full written transcript of the session, so you can find that one useful thing your lecturer mentioned in the middle of the lecture. You can also generate an AI Outline to pull the key points into a short, chaptered summary — useful for a five-minute refresher of what was covered, or a first pass at what you need to revise.

The slides your lecturer shared are a starting point, not the finished notes. Open a slide inside your event and add your own annotations — circle the part that's actually assessed, write down what the lecturer said that isn't on the slide, or highlight the key points in your reading materials.

Provided Study Notes give you a clean, bullet-point version of your event — useful if you can't take your own notes during a lecture. If you're not sure where to start with studying, try the Cornell method: we generate the notes, then you pull out a list of key questions and concepts to test your recall, and finish by writing a short summary from memory. We generate the content — turning it into recall and understanding is the part that helps you learn.

Quiz Me builds multiple-choice questions from your own notes. Customise a quiz before you start — choose how many questions you want and which event, topic or speaker to focus on. You can also build a quiz from a whole collection, so you're tested on everything you've covered in a topic.

When you want your finished set of notes, switch to reading view. It clears away the tools and the recording controls and leaves you with clean text, ready for printing or studying.

Genio also has a mobile app that mirrors the web platform, so you already know how it works. Your events, recordings and study notes sync automatically — so you can quiz yourself on the bus, review before a seminar, or record a lecture straight